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This publication provides guidance to prospects, applicants, students, faculty and staff.

1. McGill University reserves the right to mak

# **Publication Information**

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1 Dean's Welcome, page 7

2

## 1 Dean's Welcome

To Graduate Students and Postdoctoral Fellows:

Welcome to Graduate and Postdoctoral Studies (GPS) at McGill. You are joining a community of world-class researchers and more than 9,000 graduate students in over 400 programs. *GPS* is here to support you from admissions through to graduation and beyond. We take a holistic approach to graduate student success; we support not only your academic development, but also your career-planning and professional development, and your well-being and student life. I invite you to consult the website *Resources for Your Success*, which is a one-stop-shop for the many resources and support systems in place for you across the University.

I would like to wish you all the best in your studies at McGill. We are here to make sure that you have the best possible experience.

Josephine Nalbantoglu, Ph.D. Dean, Graduate and Postdoctoral Studies

### 2 Graduate and Postdoctoral Studies

### 2.1 Administrative Officers

#### **Administrative Officers**

Josephine Nalbantoglu; B.Sc., Ph.D. (McG.) Dean (Graduate and Postdoctoral Studies)

Robin Beech; B.Sc.(Nott.), Ph.D.(Edin.)

Associate Dean (Graduate and Postdoctoral Studies)

France Bouthillier; B.Ed., C.Admin.(UQAM), M.B.S.I.(Montr.), Ph.D.(Tor.) Associate Dean (Graduate and Postdoctoral Studies)

Jean-Jacques Lebrun; B.Sc.(La Roche-sur-Yon), M.Sc.(Rennes), Ph.D.(Paris Associate Dean (Graduate and Postdoctoral Studies)

V)

Elisa Pylkkanen; B.A., M.A.(McG.) Director (Graduate and Postdoctoral Studies)

### 2.2 Location

James Administration Building, Room 400 845 Sherbrooke Street West

845 Sherbrooke Street West Montreal QC H3A 0G4 Website: www.mcgill.ca/gps



Note: For inquiries regarding specific graduate programs, please contact the appropriate department.

### 2.3 Graduate and Postdoctoral Studies' Mission

The mission of Graduate and Postdoctoral Studies (GPS) is to promote university-wide academic excellence for graduate and postdoctoral education at McGill. GPS works in collaboration and consultation with faculties, graduate programs, graduate student and postdoctoral associations, and other administrative and academic units to oversee graduate policies and regulations, advocate broadly for the cause of graduate education, and foster an environment that actively promotes each student's or postdoctoral scholar's realization of his or her full academic and research potential.

# 3 Important Dates 2017–2018

For all dates relating to the academic year, consult www.mcgill.ca/importantdates.

#### 4 Graduate Studies at a Glance

Please refer to *University Regulations & Resources* > *Graduate* > : *Graduate Studies at a Glance* for a list of all graduate departments and degrees currently being offered.

## 5 Program Requirements

### 5.1 Master's Degrees

### Residence Requirements - Master's Degrees

Refers to the number of terms (or years) students must be registered on a full-time basis to complete their program. Students are NOT permitted to graduate until they have fulfilled the residence requirement (or paid the corresponding fees) in their program.

- The following master's programs have a **minimum** residence requirement of **three full-time terms**: M.Arch., M.A., M.Eng., LL.M., M.Mus. (**except** M.Mus. in Sound Recording), M.Sc., M.S.W., M.Sc.A. (**except** M.Sc.A. in Communication Sciences and Disorders).
- The following master's programs have a **minimum** residence requirement of **four full-time terms**: M.I.St.; M.Mus. in Sound Recording; M.U.P.; M.A. (60 credits Counselling Psychology thesis; 78 credits Educational Psychology); M.A. Teaching and Learning Non-Thesis; M.Sc.A. in Communication Sciences and Disorders; S.T.M., Religious Studies.
- The residence requirement for the master's program in Education (M.Ed.); Information Studies (M.I.St.); Management (M.B.A.); Religious Studies (S.T.M.); M.A. Counselling Psychology Non-Thesis; M.A. Teaching and Learning Non-Thesis; M.Sc. in Public Health Non-Thesis; M.Sc.A. Nursing; M.Sc.A. Occupational Therapy; M.Sc.A. Physical Therapy; and students in part-time programs is determined on a per course basis. Residence requirements are fulfilled when students complete all course requirements in their respective programs.
- For master's programs structured as Course, Project, or Non-Thesis options where the program is pursued on a part-time basis, residence requirements are normally fulfilled when students complete all course requirements in their respective programs (minimum 45 credits or a minimum of three full-time terms) and pay the fees accordingly.

These designated periods of residence represent minimum time requirements. There is no guarantee that the work for the degree can be completed in this time. Students must register for such additional terms as are needed to complete the program.

#### Coursework - Master's Degrees

Program requirements are outlined in the relevant departmental sections of the Graduate and Postdoctoral Studies eCalendar.

The minimum credit requirement for any thesis or non-thesis master's degree at McGill is 45 credits.

Non-thesis degrees normally specify the course program which the candidate must follow.

The department concerned will examine the student's previous training and then decide which of the available courses in the area of specialization or related fields are required to bring the candidate to the proper level for the master's degree. Due account will be taken of relevant graduate level courses passed at any recognized university or at McGill.

The candidate is required to pass, with a grade of B- or better, all those courses that have been designated by the department as forming a part of the program, including additional requirements.

Students taking courses at another university must obtain a minimum grade of B- (65%) if the course is to be credited toward their McGill degree. In the cases where only a letter grade is used, a B- is the minimum passing grade and no equivalent percentage will be considered. In the cases where only a percentage grade is used, 65% is the minimum passing grade.

As a rule, no more than one-third of the formal coursework (excluding thesis, project, stage, or internship) of a McGill master's degree can be credited with courses from another univ

If the courses completed else

French language courses are available at the French Language Centre. The teaching is intensive and class sizes are kept small. While undergraduate students are given preference, graduate students who are certain they can devote sufficient time to the work may enrol.

### Thesis - Doctoral

The thesis for the Ph.D. degree must display original scholarship expressed in good literate style and must be a distinct contribution to knowledge. Formal notice of a thesis title and names of examiners must be submitted to the Thesis section of GPS on the Nomination of Examiners and Thesis Submission form, available at <a href="https://www.mcgill.ca/gps/thesis/guidelines/initial-submission">www.mcgill.ca/gps/thesis/guidelines/initial-submission</a>, in accordance with the dates on <a href="https://www.mcgill.ca/gps/thesis/guidelines/initial-submission/"

Special regulations for the Ph.D. de

8 Postdoctoral Research

- i. Postdocs have the same pertinent rights as the ones granted to McGill students in the *Handbook on Student Rights and Responsibilities* ("Green Book"), available at www.mcgill.ca/secretariat/policies/students.
- ii. Postdocs have full graduate student borrowing privileges in McGill libraries through their identity card.
- iii. As a rule, Postdocs who are Canadian citizens or who have Permanent Resident status may take courses for credit. Admission to such courses should be sought by submitting application documents directly to the appropriate program by the Postdoc. They must be admitted by the department offering the courses as Special Students. These Postdocs may only be enrolled as part-time students in non-degree granting programs. They will be charged fees for these courses.
- iv. Postdocs may be listed in the McGill directory. The Computing Centre will grant Postdocs email privileges on the same basis as graduate students upon presentation of a valid identity card.
- v. The Department of Athletics will grant Postdocs access to sports facilities upon presentation of their identity card. A fee will be charged on an annual or term basis.
- vi. Postdocs are mandatory members of the Post-Graduate Students' Society (PGSS) and an annual association fee is automatically charged. PGSS fees are mandatory. Postdocs are permitted membership in the Faculty Club; an annual fee will be charged for this membership.
- vii. Postdocs are encouraged to participate in Professional Development Workshops provided by Graduate and Postdoctoral Studies and Teaching and Learning services. These sessions are usually free of charge.
- viii. Postdocs have access to the services provided by the Ombudsperson.
- ix. Postdocs may enrol as part-time students in the second language written and spoken English/French courses offered by the School of Continuing Studies/French Language Centre. Postdocs will be charged tuition for these courses. International Postdocs may be required to obtain a CAQ and a Study Permit.
- x. Access to student services and athletic services are available to the Postdoc on an opt-in basis. Fees are applicable.

#### 5. Responsibilities

- i. Postdocs are subject to the responsibilities outlined in the *Handbook on Student Rights and Responsibilities* ("Green Book"), available at <a href="https://www.mcgill.ca/secretariat/policies/students">www.mcgill.ca/secretariat/policies/students</a>.
- ii. Each academic unit hosting Postdocs should clearly identify Postdocs' needs and the means by which they will be met by the unit.
- iii. Each academic unit should assess the availability of research supervision facilities, office space, and research funding before recruiting Postdocs.
- iv. Some examples of responsibilities of the department are:
- to verify the Postdoc's eligibility period for registration;
- to provide Postdocs with departmental policy and procedures that pertain to them;
- to oversee the registration and appointment of Postdocs;
- to assign departmental personnel (e.g., Postdoc coordinator and Graduate Program Director) the responsibility for Postdocs;
- · to oversee and sign off on the Letter of Agreement for Postdoctoral Education;
- · to ensure that each Postdoc has a supervisor, lab and/or office space, access to research operating costs and necessary equipment;
- · to include Postdocs in departmental career and placement opportunities;
- · to refer Postdocs to the appropriate University policies and personnel for the resolution of conflict that may arise between a Postdoc and a supervisor.
- v. Some examples of responsibilities of the supervisor are:
- to uphold and transmit to their Postdocs the highest professional standards of research and/or scholarship;
- to provide research guidance;
- · to meet regularly with their Postdocs;
- to provide feedback on research submitted by the Postdocs;
- · to clarify expectations regarding intellectual property rights in accordance with the University'

### 8.3 Vacation Policy for Graduate Students and Postdocs

Graduate students and Postdocs should normally be entitled to vacation leave equivalent to university holidays and an additional total of fifteen (15) working days in the year. Funded students and Postdocs with fellowships and research grant stipends taking additional vacation leave may have their funding reduced accordingly.

Council of FGSR April 23, 1999

### 8.4 Leave of Absence for Health and Parental/Familial Reasons

A leave of absence may be granted for maternity or parental reasons or for health reasons (see *University Regulations & Resources > Graduate > : Leave of Absence Status*).

Such a leave must be requested on a term-by-term basis and may be granted for a period of up to 52 weeks. For a maternity or parental leave, the eligibility period of a maximum of 52 consecutive weeks is determined based on when the child is born; if the leave is interrupted for one or two terms, the eligibility period cannot be extended. Students and Postdocs must make a request for such a leave in writing to their department and submit a medical certificate. The department shall forward the request to Enrolment Services. See the procedure in *University Regulations & Resources > Graduate > : Leave of Absence Status*.

Students who have been granted such a leave will have to register for the term(s) in question and their registration will show as "leave of absence" on their record. No tuition fees will be charged for the duration of the authorized leave. Research supervisors are not obligated to remunerate students and Postdocs on leave. A summary table of various leav

- the individual must have adequate proficiency in English, but is not required to provide official proof of English competency to Enrolment Services;
- the individual must comply with regulations and procedures governing research ethics and safety and obtain the necessary training;
- the individual will be provided access to McGill libraries, email, and required training in research ethics and safety. Any other University services must

Canada

Telephone: 514-398-7203 Fax: 514-398-8900

Website: www.mcgill.ca/dentistry

### 11.1.2 About Dentistry

#### M.Sc. in Dental Sciences

The goal of this program is to train students in research in the dental sciences which comprise a number of disciplines relating to the functioning of the oro-facial complex.

For the Thesis Master's in Dental Sciences, we aim to train students to:

- 1. perform a literature review;
- 2. identify important issues in a specific field and understand the scientific approach to research questions;
- 3. carry out a scientific study and appropriately manage its data;
- 4. appreciate the ethics involved in animal and/or human research; and
- 5. express oneself clearly in science (when speaking and writing).

#### M.Sc. in Dental Sciences, Option in Oral and Maxillofacial Surgery

A residency training program in Oral and Maxillofacial Surgery provides candidates with a comprehensive background for the practice of Oral and Maxillofacial Surgery as a specialty.

During the four years of the program, candidates serve as residents principally at the Montreal General Hospital. During this time, residents are given increasing responsibility for the care of in-patients and out-patients, as well as being required to fulfil certain basic science courses and other assignments. A research project must be undertaken, followed by a master's thesis.

The program is open to one candidate per year.

### section 11.1.5: Master of Science (M.Sc.) Dental Sciences (Thesis) (45 credits)

The goal of this program is to train students in research in the dental sciences, which comprise a number of disciplines relating to the functioning of the oro-facial complex.

### section 11.1.6: Master of Science (M.Sc.) Dental Sciences (Thesis): Oral and Maxillofacial Surgery (46 credits)

McGill University, through the Faculty of Dentistry and the McGill University Health Centre, offers an advanced education program in Oral and Maxillofacial Surgery. The program is fully accredited by the *Canadian Dental Association* Accreditation Committee. It is a four-year program and commences on July 1 of each year.

### section 11.1.7: Master of Science (M.Sc.) Dental Sciences (Non-Thesis) (45 credits)

This non thesis M.Sc. program offers students the possibility to explore new information on various research topics to supplement existing education. Students are able to "sample" various research areas without committing to a specific research topic or project by entering either the Basic Science stream or the Clinical and Populational Health stream. All non-thesis students are encouraged to seek voluntary and summer research opportunities with researchers in the Faculty to further their research experience.

This program provides students a great opportunity to clarify their interests, connect with faculty members, and engage with their cutting-edge research programs to seek additional career and training options (such as entering a Ph.D. program). This non-thesis option is not a residency program and does not provide clinical qualifications.

### 11.1.3 Dentistry Admission Requirements and Application Procedures

### 11.1.3.1 Admission Requirements

## M.Sc. in Dental Sciences

Students who have successfully completed a B.A. with a CGPA of 3.0 on a 4.0 scale are eligible to apply for admission to a graduate program in the Faculty of Dentistry leading to the M.Sc. degree in Dental Sciences. *TOEFL* (or *IELTS*) test results are required for applicants to graduate studies whose mother tongue is not English, and who have not completed an undergraduate or graduate degree recognized Canadian institution (anglophone or francophone) or from a recognized foreign institution where English is the language of instruction.

The number of candidates accepted each year will depend on the electi3.475 351.181 mpleted a B.A.Oish, and who havide clini3omplC1 0 0Oish, and who21.t1 1e stie

Associate Dean, Undergraduate Program	
S. Esfandiari	
Assistant Dean, Academic Services	
S. Abi-Nader	
Director, Clinic	
N. Morin	
Associate Dean, Graduate Studies and Research	
M. Tabrizian	
Director, Graduate Studies	
S. Tran	
Chief, Department of Dentistry and Oral and Maxillofacial Surgery	
N. Makhoul	
Director, OMFS Residency Training Program	
G. Chiasson	
Emeritus Professors  V. C. Paretter:	
K.C. Bentley F. Cervero	
M. Gornitsky	
H. Rosen	
C.E. Smith	
Professors	
P.J. Allison	
J.E. Barralet	
G. Bennett	
L. Diatchenko	
J.S. Feine	
M.D. McKee	
D. Reinhardt	
M. Tabrizian	
Associate Professors	
S. Abi-Nader	
C. Bedos	
V. Benhamou Cohen	
J.V. Blomfield	
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## Associate Professors

- A. Fakhry
  I.M. Fried
  G.J. Harasymowycz
  E.M. Hershenfield
  R. Hovey
  M.T. Kaartinen
- S. Komarova
- O.S. Kopytov
- H. Le-Moual
- H.L. Levitt
- M.E. MacDonald
- S.I. Miller
- H. Le Moual
- F.I. Muroff
- M. Murshed
- J.M. Myers
- S. Nazhat
- B. Nicolau
- J.R. Pompura
- E. Raviv
- J.-M. Retrouvey
- M. Schwartz
- S. Schwartz
- P. Schweinhardt
- E. Slapcoff
- L. Stone
- S. Tran
- L.Z. G. Touyz
- H. Vali
- J. Zhang

### **D.M.D. Faculty Lecturers**

Mayantz, G. Melki, M. Menassa, S. Ment, S. Mhanna, M. Michelakis, J. Milette, M. Miller, M.S. Moscovitch, K. Nadeau, M. Naman, A. Namiranian, D. Thang Nguyen, Q. Thong Nguyen, T. Binh Minh Nguyen, J. Nudo, N. Ouatik, O. Peloso, J. Thi Anh Thu Pham, T. Diem Thao Phan, L. Pichler, L. Prevost, H. Rajchgot, R. Raviv, C. Rawas, B. Ray, Y. Rebibo, W. Retter, A. Reznik, S.A. Rico-Vargas, F. Riendeau, G.L. Roberts, C. Robin, A. Ruest, D. Sabanakh, B. Salis, S.M. Scalia, B. Schneider, E. Schneidman, K. Sebbag, J. Sequin, A. Seminara, M.F. Seng, M. Sgro, N. Shahidi, S. Shapiro, A. Sherman, Y. Wai Sia, M.E. Silver, M.R. Simicic, W. Sioufi, O. Skica, J. Slon, G.A. Sohmer, W. Somerville, L. Spevack, G.L. St-Arneault, P. Stamboulis, W.L. Steinman, M.K. Sutton, P. Sweet, A. Tache, J. Tam, N. Thorpe, S. Tikhonova, J. Tink, B. Toukhmanian, A. Turcotte, P. Van Wijlen, D. Venne, N.

DENT 664	(1)	Introduction to Research Communication		
DENT 665	(1)	Leadership and Management Skills in Research		
DENT 669	(3)	Extracellular Matrix Biology		
DENT 673	(3)	Biotechnology and Entrepreneurship		
DENT 681	(1)	Readings in Dentistry and Health Research 1		
DENT 682	(2)	Readings in Dentistry and Health Research 2		
DENT 683	(3)	Readings in Dentistry and Health Research 3		
PHGY 517	(3)	Artificial Internal Organs		
PHGY 518	(3)	Artificial Cells		
PHGY 550	(3)	Molecular Physiology of Bone		
3 credits from:				
EXMD 609	(3)	Cellular Methods in Medical Research		
EXMD 610	(3)	Molecular Methods in Medical Research		

### Stream 2: Clinical and Populational Health

24 credits from:		
DENT 664	(1)	Introduction to Research Communication
DENT 665	(1)	Leadership and Management Skills in Research
DENT 672	(3)	Applied Mixed Methods in Health Research
DENT 681	(1)	Readings in Dentistry and Health Research 1
DENT 682	(2)	Readings in Dentistry and Health Research 2
DENT 683	(3)	Readings in Dentistry and Health Research 3
DENT 685	(3)	Theory of Dental Public Health
EDEM 692	(3)	Qualitative Research Methods
EPIB 623	(3)	Research Design in Health Sciences
EPIB 635	(3)	Clinical Trials
EPIB 641	(1)	Substantive Epidemiology 1
EPIB 660	(3)	Practical Aspects: Protocol Development
EPIB 669	(2)	Special Topics 2
EPIB 671	(2)	Cancer Epidemiology and Prevention
EPIB 677	(3)	Special Topics 8
EPIB 679	(3)	Special Topics 10
3 credits from:		
DENT 672	(3)	Applied Mixed Methods in Health Research

Other complementary 500- or 600-level courses at the University may be taken with the approval of the director of the program and GPS.